



Parish Council Meeting Minutes September 4, 2007

| Member | Term | Present | Excused | Absent |
|------------------------------|------------|-------------------------------------|-------------------------------------|--------|
| Rev. Joseph Farrell | Exofficial | <input checked="" type="checkbox"/> | | |
| Deacon Ray Staub | Exofficial | | <input checked="" type="checkbox"/> | |
| Anthony Mammoliti | Exofficial | <input checked="" type="checkbox"/> | | |
| Gerard Adamski | 3 Year | <input checked="" type="checkbox"/> | | |
| Karen Homeny | 3 Year | <input checked="" type="checkbox"/> | | |
| Peggy Lestician | 3 Year | <input checked="" type="checkbox"/> | | |
| Bernard McNelis | 3 Year | <input checked="" type="checkbox"/> | | |
| Leo Agrillo - Secretary | 2 Year | <input checked="" type="checkbox"/> | | |
| Nick Bock – Vice President | 2 Year | <input checked="" type="checkbox"/> | | |
| Linda Leutwyler | 2 Year | <input checked="" type="checkbox"/> | | |
| Sue Nanfeldt | 2 Year | <input checked="" type="checkbox"/> | | |
| Judith Broehl | 1 Year | <input checked="" type="checkbox"/> | | |
| Robert Broehl | 1 Year | | <input checked="" type="checkbox"/> | |
| Julie Mozulay | 1 Year | <input checked="" type="checkbox"/> | | |
| Joseph Pavelchak - President | 1 Year | <input checked="" type="checkbox"/> | | |

The meeting was opened with reflection on the second reading from last Sunday.

The minutes of August 7, 2007 were reviewed and accepted.

NOTE: Next meeting: Tuesday October 2, 2007 at 7:30PM.

1. President's Report

Joe received a package from Joe Guzzardo with his notes and a history of the parish council.

2. New Business

No new business.

3. Unfinished Business

No report on the deanery from Deacon Ray. Feedback on the Katrina report that was published in the bulletin was positive and the parishioners are happy to know where the money is going and that it is reaching the intended people.



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4. New Church Construction Project

Fr. Joe strongly suggests that a hard copy of the reports be made available before each Parish Council meeting or that John or his representative be in attendance because of problems with the emailed¹ report not being available before this meeting. John's report was hand delivered during the meeting and is attached.

The required escrow payments were made. Work has begun on the site. The site work contract is sitting on Bishop Smith's desk but the building committee has been given permission to continue construction. There was much discussion at the building committee meeting but the contract was approved to the low bidder. There is an ongoing discussion of the contractor that needs to be resolved within the building committee. The total cost of construction from the bids submitted is about \$4,800,000.00 which is \$800,000.00 over the original estimate. A finance committee meeting will be held next Wednesday September 12, 2007 at 7:30 to address this shortage. All Parish Council members are invited to attend this meeting. The estimate is that a \$3,000,000.00 mortgage will be needed. The mortgage payment on 3 million would be more than our collection. The lowest cost mortgage provider will be awarded the mortgage. Many banks are interested in providing the Church with a mortgage.

The price of the 20 acre property on Evergreen Road is dependent on sewerage being provided and if provided would allow for a larger profit to help defray some of the construction costs.

More work is being done to get more bids for HVAC, Steel and Sprinklers.

All the stained glass window sponsorships have been sold, with 4 of the 6 to non-parishioners.

The meeting ended at 8:23 PM.

¹ Note: The email was sent at 6:18PM and was not received by the secretary in time to bring a copy to this meeting.



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FROM THE DESK OF JOHN E. DAWKINS

To: Parish Council – Church of the Assumption

Date: September 4, 2007

Subject: New Building Program

Bids were received and opened at the Office of the Diocese of Trenton on August 29, 2007. Present at the meeting were Deacon Bill Wilson, Martin DeSapio and John Dawkins. The number of bids received was as follows:

General Construction: 3
Plumbing: 3
HVAC: 1
Electrical: 5
Steel: 1
Sprinkler: 0

It was concluded at the meeting that the Architect and Construction Manager should try and obtain more bids on HVAC, Steel and Sprinklers and report back to the Diocese within 7 to 10 days. Based on the bids received, it would appear that the construction cost for the building will be approximately 3.6 to 3.8 million dollars. To arrive at a total budget, we would have to add to this, the site work award of \$1.022 million; fifty thousand dollars for imported fill; and all the soft costs (Architectural fees, Construction Management fees, Legal fees, etc.). Father Joe has requested that DCI meet with Mary Steen to develop an overall Project Cost Report.

Once bid tabulations have been finalized, they will be emailed to Joe Pavelchak and Leo Agrillo for distribution to any Council members that would like to review them.

The Site work contract between the Church of the Assumption and Moslowski Bros. has been signed by Moslowski. This was hand-delivered to the Diocese on August 29, 2007, for their legal review and to obtain the signature of the Bishop. Site work is progressing on schedule. Top soil is being removed from the areas of the building platform and parking areas. A stone base for the access road off Province Line Road has been installed. The contractor has ordered piping and structures for the road improvements along County Route 537. All on-site practices are currently in accordance with all necessary codes, ordinances and contract requirements.